

Minutes

Subject:	Management Committee Minutes: 05 May 2020
Produced by:	Sophie Atherton
To:	Management Committee
Action:	To approve
Status	For publication
Paper:	MC

Present: Ali Perez (ALP), Martin Marko (MM), Toby Cunningham (TCU), Callum Perry (CP)

Chair: Sophie Atherton (SA)

In attendance: Tim Cave (TCA), Claire Boothby Barnbrook (CBB), Caroline Wilson (CW)

Apologies: Wendy Storey (WS), Amelia Trew (AT)

Action Points from meeting

Required	Assigned
Inform university of the Shop closing over the bank holiday	TCu

MC 423 Minutes, Apologies, Matters Arising

Minutes of the meetings held on 28 April 20 were agreed.

MC 424 Covid Response

Finance

TCa updated the committee on the April financial situation and how this effected the opening of the shop over the bank holiday weekend. The committee discussed the financial ramifications and decided to close the shop over the bank holiday weekend. **AP**

Business Continuity Plan

CW reported that phase 2 of furloughing was now complete totally 53 career staff. There was further discussion about phase 3 and this will be worked through by the Trustee Board.

Academic and Impact on Students

CBB updated the committee on:

- Ongoing consultation around the next steps for the academic year 2020/21
- The evolution of project 17 within the VC's Mental Health Task Force
- Plans to seek clarification around QAA guidance
- Plans around potentially creating a survey to capture the effect of Covid-19 for UEA students.

Overall

TCu updated the committee on the national picture, specifically on the government's attempt at a bailout and how this may affect UEA going forward.

MC 425 AOB

ALP updated the committee that the Opt in Policy organised via the Mental Health Task Force has gone live as of the 5 May.

MC 426 Time, Date and Place of next meeting

2 pm, Tuesday 12 May, online.